

Job Costing

Job Cost Categories—Labor, Equipment, Materials, Subcontract, Mfg. and Admin or User-Define

Job Structure—allows for Master Job, Sub-Jobs, Change Orders, Extra Work Orders or Proposed Work

NAV CRM integrated to Job Card Contacts— Owners, Contractors, Construction Managers, Architects and Engineers

Additional Job Information—Location, Type, Estimator, Project Manager, Person Responsible, Job Status, % Complete, Back Log, Est. Start and Finish Dates, Burden, and Certified Payroll

Job Projections—Budget Used %, Cost To Date, Budgeted Profits and Projected Profits

Cost Category Summary—Budgeted Costs, Actual Cost and Variance plus % Variance

Job Budget and Contract—Original, Adjustments, Change Order or Sub-Level values

Job Actual Cost and Billings—Actual Cost, Invoice Billed, Payments Received by Current Period, Year to Date and Job to Date

Job Document Management—available on the Job Card

Advanced Job Reports—

- Percentage of Completion / Bonding
- Actual vs Budget Cost by Task Detail or Summary
- Committed Cost Detail
- Job Cost Category
- Job Gross Profit by Job or Tasks
- Job Materials List (Budget vs Actual)
- Actual vs Budget Qty by Tasks
- Job Production (Actual vs Budget) by Task Work Units
- And More...

Job Purchasing / Payables

Committed Cost on Jobs—Purchase Order entries

Resources — Can be purchased on Purchase Orders and Invoices in addition to Items and G/L Account entry types

Purchase Orders integrated —Subcontracts, Pay-When-Paid, Change Order transactions

Retention (Holdback) Payables— tracking and accounting

Aged Payable Reporting with Retention— Enhanced Retention

Enhanced Payment Process— Job, Subcontract, Pay-When-Paid

Job Progress Billings / Time & Material

Progress Billings — by Percentage, Units or Lump Sum for each contract line

Progress Billing Versions— Easily change or reverse progress billings and their impact on job, financials, and customer billings

Billing Formats—AIA G702 and G703, Generic Progress Billings

Customer Deposit Invoices—(Prepayment Invoice to start job)

Time & Material — Special markup % or rates per hour by job

Retention Receivables— Calculating retentions and reporting

Project Management

Job Forecast Worksheet—Estimated Cost to Complete Analysis by Percentage, Units, or Dollars

Gross Profit Analysis—Links Job Cost Codes to Contract lines

Work Units—Analyze Productivity by Task for Units Complete

Project Schedule—Generate Microsoft Project® Schedules directly from Job Tasks

Project Manager—Job Forecast Worksheet Reports

Job Suggested Billings—By linking Job Cost Completion to Contract lines Progress Billings can suggested % of Billing

Subcontract Management

Subcontracts—Get Budget (Estimate) lines from Job Budget to subcontract or import Subcontract Tasks

Generate Subcontract Agreements—Style sheets and Word®

Manage Subcontract Activities— A/P Invoices, Payments and Retention transactions

Pay-When-Paid—Link Subcontract invoice to progress billings for paying vendors when customer pays bills

Lien Release Waivers—Generate Progress and Final Lien Waivers with Job, Vendor, Payment information referenced

Certificates of Insurance —Track insurance coverage and expiration date with alerts during vendor payment process

Document Management—available on the Subcontract Card

Subcontract Reports—

- Subcontract Status by Job
- Subcontract Status by Vendor

Payroll Integration

Integrates with Serenic®, Paychex®, ADP® and Paylocity®

Import Payroll Registers back to ProjectPro for Certified Payroll Reporting (WH-347)